



Date	
Tracking Number	

## REVIEWING STAND, BRACING, **CONCESSION STAND APPLICATION**

### **MARDI GRAS**

Application for: (please check all that apply)	Concession Stand (no alcoho Portolets (not charging for u	,	n Stand (with Alcohol) charging for use)	Reviewing Stand Bracing
PERMIT ADDRESS (Approximate or in	front of)			
Cross Street #1		Cross Street #2		
Number of Days	From (date)	To (date)		
Number of Parking Meters				
Width of Stand (along curb)ft	Depth of Standft	Number of Foot	ings (For Reviewing Stands	and Bracing)
Primary Contact/Person in Charge			Primary Phone	
Portolet Provider Company (if applical				
APPLICANT INFORMATIC	N			
Applicant Name				
Applicant Address				
City State				
LOCATION OWNER INFO	RMATION			
Owner Name				
		Owner Email		
REQUIRED FOOTING FOF  • No holes are permitted in the side  • Bonds are set at \$125 for each foo	walk or roadway.			
li P	D SUPPORT STAND PAD	- 3'	STAND SUPPORT  STAND PAD  2" THICK WOO	id PAD
HOLD HARMLESS AGREE	MENT		,	
For the temporary use of (street names and		betv	veen	
To Whom It May Concern:				
We, the undersigned, agree to save and which is caused by any activity, condition	,		9 , ,	, , , ,
	from	to	·	
We agree to work with the Departmen to comply with the provisions set forth We are also aware that the typical insurproperty and in the public right-of-way.	It of Public Works to secure a in the permit issued as a resu rance policy may not provide	Traffic Impact St It of this application	<b>udy - included as an attach</b> on and all related permits.	
Applicant Signature			Date	





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REQUIREMENTS AND ATTACHMENTS				
ATTACHMENTS		Portolets	Bracing	Reviewing Stands
A plot plan showing property boundaries, location and dimensions of reviewing/concession stand, bracing, portolet on property, and distance to the nearest fire hydrant.	Required	Required	Required	Required
A letter from the property owner authorizing use of the property (if applicant is not owner). If property is owned by a company, the letter must be on company letterhead.	Required	Required	Required	Required
Concession Stands and Portolets with fees charged must complete Special Event Supplement A Form.	Required	Required (If fees charged)		
Copy of contract with Portolet provider		Required		
A letter with a live seal from a Louisiana Registered Architect or Civil Engineer stating:  1. The structure is capable of withstanding a minimum of 100 psf live load.  2. The structure provides 42" guardrails for public safety.  3. Stairs will have risers not more than 7" high and not less than 4", with treads not less than 11" wide, with handrails not less than 34" high nor greater than 38" high.  4. Any handicapped ramps shall have a slope of 1:12, in accordance with ANSI A.117.1.  5. The width of landings shall not be less than the width of the stairways/ramps served.			Required	Required
REQUIREMENT	Concession Stand	Portolets	Bracing	Reviewing Stands
Be on parade route	Required	Required		Required
Be situated as to not interfere with pedestrian movement on the sidewalk	Required	Required	Required	Required
Be setback a minimum of six (6) feet from the property lines.	Required	Required		
Provide pedestrian passage around or through the stand at all times, inc. during parades.	Required	Required	Required	Required
Not Be in the vehicular traffic lane.	Required	Required	Required	Required
Not be Obstructing the view of any traffic control device (e.g. sign, signal, etc.).	Required	Required	Required	Required
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This application may be routed for the approval of the Depat.of Parks and Parkways depending on circumstances

Stands or bracing applications located on private property with Vieux Carre will be routed for approval from Vieux Carre Commission

#### **ACKNOWLEDGMENTS**

I understand and agree to the following:

Fees are non-refundable.

In accordance with Sections 146-314, 146-453, 146-493, 146-584 and 146-585 of the City Code and the City's Building Code, Article 301, "Construction and Demolition Privileges" and the following stipulations are applicable.

- 1. In the event traffic hazard or congestion develops on the public right-of-way associated with the permit, you will employ this City's police to control traffic and protect the public.
- 2. You will provide, locate and maintain all traffic control devices (barricades, lights, signs, etc.) To identify the permit area during the permitted period per the above ordinances and Part IV of the Louisiana Department of Transportation and Development's "Manual on Uniform Control Devices" or the City of New Orleans Standards.
- 3. All damages to the public right-of-way as a result of the construction will be rebuilt in accordance with this City's specifications within thirty (30) days at no cost to the City.
- 4. Any protected walkway will be constructed per Building Code, Article 302, "Protection for Pedestrians" and be available for safe pedestrian use at all times.
- 5. You will comply with this City's code, Section 146-453, "Provisions for Public Safety and Traffic Movements."
- 6. The City may require adjustments or removal of any or all equipment (materials, barricades, walkways, fencing, etc.) covered by this authorization to facilitate other projects or events within the street right-of-way.
- 7. During the Mardi Gras season, no permit will be issued from the Wednesday before Mardi Gras until the Wednesday after Mardi Gras in the area bounded by Canal, N. Rampart, Dumaine and Decatur Streets.
- 8. The Department of Public Works requires all permits for the occupancy of the street right-of-way issued in connection with the construction, demolition, repair or maintenance of a building to include a bond to ensure the performance of the building owner's obligation to restore within thirty (30) days any and all damage to the sidewalk and street pavements resulting from the occupancy of the right-of-way or the use of adjacent right-of-way for the permitted construction activity.
- 9. No lifting operation which will block the moving lanes of traffic will be permitted between 7am and 9am or 4pm and 6pm weekdays.

I certify that the information contained on this application is true and correct to the best of my knowledge. I understand that the City of New Orleans is authorized to suspend or revoke a permit issued under these provisions wherever a permit is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any City ordinance or adopted regulation. I understand that any change in the scope or cost of the work must be reported to the Department of Safety and Permits and additional permits may be required.

Applicant Signature	Date